Burgettstown-Smith Township Joint Sewerage Authority
377 Joffre Bulger Rd. Burgettstown, Pa. 15021
P.O. Box 389 Burgettstown, Pa. 15021
(724)947-9609 Fax (724)947-9614
Office Hours: Mon. 8am-4pm Tues. Closed Wed.-Fri. 8am-4pm
Closed the first business day of the month.

MINUTES OF THE
BOARD MEETING
ON
OCTOBER 7, 2026

Pam Church called the meeting to order at 6:00pm

ROLL CALL

Pamela Church, Kim McGee, Jim McGee, Rich Creps ,Dave Thomas and Anthony Gianfrancesco answered roll call.

Lane Turturice-Solicitor, Shari Crawford-Authority Manager. Keith Straight-Redcon engineer also attended the meeting.

Please let the minutes reflect there was an executive session held on Sept 14th at 5:00pm on personnel issues and potential litigation.

Dave Thomas welcomed the Board and asked that we have patience as he navigates this position.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

All public commenters will have 3 minutes to address the board:

Mr. John Panconi spoke on his and fellow community members behalf with concerns regarding the changes being made by the new board members, lack of transparency when asked direct questions about policies and the negative, disrespectful attitude of the solicitor towards both Board Members and community members when questioned.

Mrs. Marie Ferguson spoke on behalf of RC Cassidy. She read another letter stating concern w/ lack of transparency regarding policy changes.

Mr. Geoerge Oshanka spoke on his own behalf about the lack of transparency regarding policy changes, lack of understanding/explanation when questions are asked, etc

Ms Denise(new community member) gave compliments on the Authority & staff but also that she has heard "gossip" and negative comments while out and about in public about the office and its members.

Mr Don Zalaznik made complaints that he was slandered at previous meeting and issued complaints on how previous call out was handled.

Mr Gary Rankin gave comment on how well the office has been running and concern for some of the changes being made on office policies.

Mr Joseph Dominski came to ask the Board for some forgiveness on his son's account. His son unexpectedly passed away and with that he is now responsible for the property at "503 5th Ave" in Langeloth that has an extremely large account balance. He is elderly and on a fixed income and asked the board to please consider writing off the penalties so that he can pay account off in full "before he dies". The board is determining the outcome at today's meeting.

Lane agreed with a comment made by RC Cassidy concerning the reason the board went into executive session. Lane proceeds to tell the public that an employee, Shari Crawford, filed 2 lawsuits against the BSTJSA board of directors.

MEETING MINUTES

Motion to accept the Agenda for the October 7, 2026, meeting made by Rich Creps Seconded by Jim Mcgee all in favor none opposed motion carries.

Motion to pass the meeting minutes for September 2, 2026, made by Rich Creps. Second, Kim McGee all in favor none opposed motion carries.

TREASURERS REPORT (See Attached Report)

~ Mr. Creps asked the progress of the tank repairs to which Shari informed him we are PIF at this point with AEP and Mid-Atlantic for the tank repairs.

Motion to pay the bills & also to pay solicitor, for July/Aug. 2026 made by Rich Creps. Second by Jim McGee all in favor none opposed motion carries.

Motion to accept the Treasurer's Report for July/Aug. 2026, made by Rich Creps. Second by Jim McGee, all in favor none opposed motion carries.

MANAGERS REPORT (See attached report).

~there are copies of the Audit report for everyone to review located on table
~the website is updated w/ new DYE information
~ most of the minutes were updated on the website
~QR code available from the PMAA conference for anyone interested

Motion to accept the Managers report made by Pam Church. Second, by Rich Creps all in favor none opposed, motion carries.

SEWERAGE TREATMENT PLANT REPORT (See attached report)

I & I REPORT (See attached report)

COLLECTIONS SYSTEM REPORT (See attached report)

Motion to accept Sewage Treatment Report made by Seconded by All in favor none opposed motion carries.

ADMINISTRATION AND BILLING REPORT (See attached report).

~ 1 new TAP this month

Motion to accept Administration/ Billing Report made by Rich Creps. Seconded by Kim Mcgee all others in favor, none opposed motion carries.

ENGINEERS REPORT (See attached report)

Keith advised Cherry Valley Estates will be starting phase 5 next week, which was seconded byAnthony Gianfrancesco.

Keith advised he had a meeting with the plant operators, and it has been determined that the next updates needing to be done will be to update all the controls, valves and electrical components at the plant. He said that it is an intricate and complicated job and that the first step would be a "Feasibility Study" to determine projected estimates.

Keith advised the Gundog agreements/project is completed and that the Developers Agreements and Easements are in place and that they just need to make sure the funds are available but that no payments have been made at present.

Motion to accept the engineering report made by Rich Creps. Seconded by Anthony Gianfrancesco all in favor, none opposed motion carries.

LEGAL REPORT (See attached report)

Lane discussed at length the reasoning behind the numerous Resolutions and their meanings that are listed on this month's Agenda and also spoke briefly on the litigation filed against the Authority.

Lane and Keith both discussed and explained the (2) Developers agreement that Mr. Creps has with the Authority.

Motion to accept the legal report made by Rich Creps. Seconded by Anthony Gianfrancesco all in favor, none opposed motion carries.

OLD BUSINESS

Motion to Approve Resolution 2, motion made by Kim McGee. Seconded by Anthony Gianfrancesco.

NEW BUSINESS

Motion to approve Developer's Agreement for Parcel #570-023-02-04-0005-00 and 570-015-00-00-0004-00 with the agreement that we will hire a 3rd party engineering firm. Motion made by Anthony Gianfrancesco. Seconded by Kim McGee. Rich Creps abstain due to conflict of interest.

Motion to approve Resolution 3 of 2026. Motion made by Rich Creps. Seconded by Anthony Gianfrancesco, Dave Thomas abstains Kim and Jim McGee oppose, motion passes.

Motion to approve Resolution 4 of 2026. Motion made by Rich Creps. Seconded by Anthony Gianfrancesco and Pam Church, Dave Thomas abstains, opposed by Kim and Jim McGee motion passes.

Motion to approve Resolution 5 of 2026. Motion made by Rich Creps. Seconded by Anthony Gianfrancesco, Dave Thomas abstains, Kim Mcgee opposes, motion passes.

Motion to approve Resolution 6 of 2026. Motion made by Rich Creps. Seconded by Jim McGee, all in favor none opposed, motion passes.

Motion to correct the August 5th meeting minutes,

Motion to grant access to security cameras to any Board Member. Motion made by Rich Creps. Seconded by Anthony Gianfrancesco. Dave Thomas, Jim McGee and Kim McGee opposed, motion denied.

Motion to appoint Shari Crawford the Open Records Officer and Pam Church as the secondary Open Records Officer. Motion made by Rich Creps. Second, Anthony Gianfrancesco, all in favor, none opposed, motion passes.

Motion to waive all the current and future penalties from the account of Mr. Dominski for the property at "503 5th Ave, Langeloth Pa 15054". Mr. Dominski will be responsible for the debt services already accrued and for those accrued here on out. Motion made by Kim McGee. Seconded by Jim McGee, all in favor none opposed, motion passes.

Motion to conduct salary assessments for the Authority employees before the adoption of the budget made by Anthony Gianfrancesco. Seconded by Jim McGee, all in favor none

opposed, motion passes. Pam recommends Anthony, Rich and Jim to be on the salary assessment committee.

Public Meeting Adjourned for Executive Session

Motion to authorize the solicitor to take action on personnel matters as discussed in executive session Rich made motion, Anthony second, all was in favor, motion carries.

Motion to retain Skeen Law Firm at the rate of $150.00 per hour to serve as a special counsel for personnel matters. Rich made motion, Jim seconded, all was in favor, motion carries.

NOTES: The motion to change the minutes from August 5th meeting was either not voted on at all or can't be heard on the recording!!!!

CORRESPONDENCE

None.

Motion to adjourn the meeting, Pam made motion, Anthony second, all was in favor. Adjourned at 9:21 PM

Respectfully submitted by, Pamela Church

The foregoing minutes were APPROVED **as** WRITTEN **this** 4 **Day of** NOVEMBER **2026 while in regular session.**

Pamela Church
Board Chairperson

Attest: _____
Secretary/Treasurer

(SEAL)