Burgettstown-Smith Township Joint Sewerage Authority
377 Joffre Bulger Rd. Burgettstown, Pa. 15021
P.O. Box 389 Burgettstown, Pa. 15021
(724)947-9609 Fax (724)947-9614
Office Hours: Mon. 8am-4pm Tues. Closed Wed.-Fri. 8am-4pm
Closed the first business day of the month.

MINUTES OF THE
BOARD MEETING
ON
April 1, 2026

Pam Church called the meeting to order at 6pm

ROLL CALL

Pamela Church, Kim McGee, Jim McGee, Rich Creps by phone, Bill Jordan and Anthony Gianfrancesco answered roll call.

Lane Turturice-Solicitor, Shari Crawford-Authority Manager. Keith Straight-Redcon engineer, Elizabeth Rightweiser-Administration

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Craig Kelly- Ryan Homes is now scaling back on the housing development due to the new gas well pad being put next to the housing development. They are going to take smaller steps and now the proposed development is going to be

MEETING MINUTES

Motion to accept the minutes from March 4, 2026, meeting made by Anthony Gianfrancesco Seconded by Bill Jordan all in favor none opposed motion carries.

Motion to accept the agenda from April 1, 2026, meeting made by Kim McGee. Seconded by Jim McGee.

TREASURERS REPORT (See Attached Report)

Motion to pay the bills for March 2026, made by Bill Jordan. Second by Jim McGee all in favor none opposed motion carries.

Motion to accept the Treasurer's Report for February 2026, made by Kim McGee. Second by Jim McGee, all in favor none opposed motion carries.

MANAGERS REPORT (See attached report).

Motion to accept the Managers report made by Kim McGee. Second, by Jim McGee all in favor none opposed motion carries.

SEWERAGE TREATMENT PLANT REPORT (See attached report)

I & I REPORT (See attached report)

COLLECTIONS SYSTEM REPORT (See attached report)

Motion to accept Sewerage Treatment Report made by Anthony Gianfranceso Seconded by Jim McGee all in favor none opposed motion carries.

ADMINISTRATION AND BILLING REPORT (See attached report).

Motion to accept administration/billing report made by Jim McGee. Seconded by, Anthony Gianfrancesco all in favor none opposed motion carries.

ENGINEERS REPORT (See attached report)

Motion to accept the engineers report made by Bill Jordan. Seconded by Jim McGee, all in favor none opposed motion carries.

LEGAL REPORT (See attached report)

Motion to accept the legal report made by Jim McGee. Seconded by Bill Jordan all in favor none opposed motion carries.

OLD BUSINESS

Motion tabled for providing up to $1,000 in free services annually to listed non-profits under the 2014 Municipal Authority Act Amendment (Exception to paragraph 1), or to have Lane Turturice draft a non-profit contribution policy for current and future use.

~Burgettstown Borough
~Burgettstown Public Library
~Burgettstown Senior Center
~BVFD
~Smith Twp.
~Fort Vance Historical Society
~SVFD

NEW BUSINESS

Motion to approve Tank Rehabilitation for the plant - tabled to a later date.

Motion to enroll Shari Crawford & Elizabeth Rightweiser in operators classes/take exam. ***Motion*** denied by Anthony Gianfrancesco. Seconded by Bill Jordan none in favor motion failed to pass.

Motion to advertise for Lawncare and all other "outside" services made by Bill Jordan. Seconded by Anthony Gianfrancesco all in favor none opposed motion carries.

CORRESPONDENCE

Motion to adjourn at 7:45 pm made by Pam Church. Seconded by Anthony Gianfrancesco all in favor none opposed motion carries.

Respectfully submitted by, Shari Crawford

The foregoing minutes were approved **as** written **this** 6th **Day of** May **2026 while in regular session.**

Pamela Church
Board Chairperson

Attest: Kimberly M McGee
Secretary/Treasurer

(SEAL)