

BURGETTSTOWN-SMITH TOWNSHIP JOINT SEWAGE AUTHORITY
REGULAR BUSINESS MEETING

October 7, 2026

Call to Order:

Executive Session: An executive session was held on September 14, 2026, at 6:00 p.m. at the Authority office for purpose of discussing personnel matters and threat of litigation against the Authority.

Pledge of Allegiance:

All public comments pertaining to the agenda and non-agenda items will be addressed during "Public Comments."

Board Members:	Chairman:	Pamela Church
	Vice Chairman:	Richard Creps
	Secretary/Treasurer:	Kim McGee
	Board Member	Anthony Gianfrancesco
	Board Member	David Thomas
	Board Member	James McGee
	Solicitor	Lane M. Turturice
	Engineer	Keith Straight

Roll Call:

Adoption of Agenda:

Any additions to the October 7, 2026, meeting agenda?
Motion to pass the October 7, 2026, meeting agenda.

Approval of Minutes:

Motion to pass September 2, 2026, meeting minutes

Persons to be heard:

Public Comments:

(Individuals or group representatives who have signed in prior to the meeting will have 3 minutes of time to address the Board of Directors during the public comment portion of the meeting. Preference would be for a representative to be chosen to speak. Audience comments will not be permitted following the public comment portion of the meeting;

therefore, we ask that you please review the agenda for any item(s) you may wish to discuss. We ask that your information be to the point and factual. Although we might not be able to answer your questions at this meeting, we will refer your request or recommendation to the person responsible for any necessary action.)

Treasurer's Report:

1. Review and Approve by Motion Payment of Bills
2. Review and Approve by Motion Treasurer's Report

Manager's Report:

System Operations Report:

Administration and Billing Report:

Engineering Report:

Legal Report:

1. **Resolution 3 of 2026:** Establishing procedures for continuation and reconvening of public meetings.
2. **Resolution 4 of 2026:** Establishing administrative policy and procedures for authority staff focused on continuation and reconvening of public meetings.
3. **Resolution 5 of 2026:** Establishing meeting procedures for the preparation of monthly meeting agendas, attendance requirements for board members, readoption of Robert's Rules of Order, disclosure of conflicts of interest, voting obligations of board members, and transcription of meeting minutes.
4. **Resolution 6 of 2026:** establishing formal procedures governing the use of executive session in accordance with the Pennsylvania Sunshine Act, 65 Pa.C.S. §§ 701-716.
5. Kreps Developer's Agreements
6. Open Records Information

Old Business:

1. Motion to Confirm and Approve Resolution 2 of 2026: Establishing Operational procedures (already discussed, voted on and approved at 8-5-2026 meeting).

New Business:

1. Motion to approve Developer's Agreements for Parcel Nos. 570-023-02-04-0005-00 and 570-015-00-00-0004-00, rescinding all other offers by the Authority and documents in contravention therewith.
2. Motion to Approve Resolution 3 of 2026: Establishing procedures for continuation and reconvening of public meetings.
3. Motion to Approve Resolution 4 of 2026: Establishing administrative policy and procedures for authority staff focused on continuation and reconvening of public meetings.
4. Motion to Approve Resolution 5 of 2026: Establishing meeting procedures for the preparation of monthly meeting agendas, attendance requirements for board members, readoption of Robert's Rules of Order, disclosure of conflicts of interest, voting obligations of board members, and transcription of meeting minutes.
5. Motion to approve Resolution 6 of 2026: establishing formal procedures governing the use of executive session in accordance with the Pennsylvania Sunshine Act, 65 Pa.C.S. §§ 701-716.
6. Motion to correct Minutes of August 5, 2026, meeting.
7. Motion to grant access to Authority video security cameras to any member of the board of directors requesting access.
8. Motion appoint _____ as the Open Records Officer. In the event that the appointee is unable or unwilling to fulfill the duties of the Open Records Officer, the Chairman of the Board shall notify the Board of Directors of the same and consistent with the Chairman's appointment power under the Bylaws of the Authority, shall appoint an interim Open Records Officer.

Executive Session: There will be an Executive Session for the purpose of discussing personnel matters and possible litigation.

Correspondence:

Board Members Comments/Questions:

Adjournment:

