

Burgettstown-Smith Township Joint Sewerage Authority
377 Joffre Bulger Rd. Burgettstown, Pa. 15021
P.O. Box 389 Burgettstown, Pa. 15021
(724)947-9609 Fax (724)947-9614
Office Hours: Mon. 8am-4pm Tues. Closed Wed.-Fri. 8am-4pm
Closed the first business day of the month.

MINUTES OF THE
BOARD MEETING
ON
June 3, 2026

Pam Church called the meeting to order at 6pm

ROLL CALL

Pamela Church, Kim McGee, Jim McGee, Rich Creps , Bill Jordan, and Anthony Gianfrancesco answered roll call.

Lane Turturice-Solicitor, Shari Crawford-Authority Manager. Keith Straight-Redcon engineer

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Residents from Pleasant Valley Road regarding the grinder pump policies.

MEETING MINUTES

Motion to accept the minutes from May 6, 2026, meeting made by Kim McGee Seconded by Rich Creps all in favor none opposed motion carries.

Motion to accept the agenda June 3, 2026, meeting made by Rich Creps. Seconded by Bill Jordan all in favor none opposed motion carries.

TREASURERS REPORT (See Attached Report)

Motion to pay the bills for May 2026, made by Anthony Gianfrancesco. Second by Bill Jordan all in favor none opposed motion carries.

Motion to accept the Treasurer's Report for April 2026, made by Anthony Gianfrancesco. Second by Bill Jordan, all in favor none opposed motion carries.

MANAGERS REPORT (See attached report).

Motion to accept the Managers report made by Pam Church. Second, by Rich Creps all in favor none opposed motion carries.

SEWERAGE TREATMENT PLANT REPORT (See attached report)

I & I REPORT (See attached report)

COLLECTIONS SYSTEM REPORT (See attached report)

Motion to accept Sewage Treatment Report made by Bill Jordan Seconded by Anthony Gianfrancesco all in favor none opposed motion carries.

ADMINISTRATION AND BILLING REPORT (See attached report).

ENGINEERS REPORT (See attached report)

LEGAL REPORT (See attached report)

Motion to accept the legal report made by Rich Creps. Seconded by Jim McGee all in favor none opposed motion carries.

Mr. Turturice to draft a policy for non-profits to receive a discounted sewage rate.

OLD BUSINESS

Motion to ratify and approve EAP to clear digester tanks per their proposal made by Rich Creps. Seconded by Jim McGee all others in favor none opposed motion carries.

Motion to approve credit card policy made by Anthony Gianfrancesco. Bill Jordan seconded none opposed motion carries.

NEW BUSINESS

Kim Wetzel-Auditor attended the board meeting to present the draft audit to the board.

CORRESPONDENCE

Motion to adjourn meeting made by Pam Church. Seconded by Anthony Gianfrancesco all in favor none opposed motion carries.

Respectfully submitted by, Shari Crawford

The foregoing minutes were approved as written this
5th Day of August 2026 while in regular session.

Paula Church
Board Chairperson

Attest: Kimberly McGe
Secretary/Treasurer

(SEAL)